



Screenwise Pty Ltd T/A Screenwise Film & TV School For Actors
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Refund Policy for the purposes of the VET FEE-HELP Assistance Scheme

This refund policy applies to all students who are entitled to VET FEE-HELP assistance, even if they choose not to access it.

To be entitled to VET FEE-HELP assistance a person must be an Australian citizen or the holder of a permanent humanitarian visa who will be resident in Australia for the duration of their VET units of study.

Screenwise Pty Ltd will repay to a student who is, or would be, entitled to VET FEE-HELP assistance any VET tuition fees that he or she may have paid for a VET Unit of study if the student withdraws from that unit on or before the relevant census date.

The census dates for VET units of study will not occur less than 20% of the way through the period which the unit is undertaken. Census dates will be published on the web site www.screenwise.com.au

This does not apply where VET tuition assurance arrangements have been activated and the student has elected the VET course assurance option for that unit.

Where a student withdraws from a VET unit of study after the relevant census date, any refund of VET tuition fees is at the discretion of Screenwise Pty Ltd. See Review Policy.

Publication

This *Refund Policy for the purposes of the VET FEE-HELP Assistance Scheme* will be made available to Students enrolled with Screenwise Pty Ltd through publication on the website www.screenwise.com.au and the student handbook.

This *Refund Policy for the purposes of the VET FEE-HELP Assistance Scheme* was agreed to and ratified by Screenwise Pty Ltd relevant governing body on 23rd April, 2013.

Screenwise Pty Ltd
Version 1 April 2013